



LETTERHEAD A4 - 210mm x 297mm FINISHED SIZE

- FINISHED SIZE
- BLEED (3mm)
- QUIET AREA (keep all text out of this area)
- FOLD LINE

ARTWORK REQUIREMENTS

Please ensure your final artwork conforms to the following:

- CMYK colour mode
- All images at 300dpi
- Minimum of 3mm bleed
- Submit as PDF with crop marks
- All fonts are converted to outlines
- Multi-page documents supplied as single pages

PLEASE REMOVE ALL GUIDELINES BEFORE
SUBMITTING FINISHED ARTWORK

